



General Academic’s Accelerated ISEE upper level preparation course in the Rice Village runs from early December through mid January, skipping two weeks for winter break. The small classes are limited to just eight students and include 24 hours of comprehensive instruction, 3 proctored, full-length tests, and unlimited extra help in our Study Lounge on class days.

The course starts with a diagnostic test to help determine each student’s individual strengths and weaknesses. Thereafter, the class curriculum will adapt to the needs of the students but will be guided by the following basic structure to ensure a comprehensive curriculum. Due to the tight schedule, the third practice exam should be scheduled outside of class during the 4<sup>th</sup> week in the Study Lounge.

Week	Saturday (1-4pm)		Sunday (1-4pm)	
1	12/3	Practice Test 1 Diagnostic / Intro	12/4	Test Strategies / Essay
2	12/10	Verbal Reasoning	12/11	Mathematics
3	12/17	Reading Comprehension	12/18	Practice Test 2
-	12/24	Winter Break - No Class	12/25	Winter Break - No Class
-	12/31	Winter Break - No Class	1/1	Winter Break - No Class
4	1/7	Mathematics	1/8	Verbal Reasoning
5	1/14	Mathematics	1/15	General Practice

**Complimentary Study Lounge Access**

On class days, students will have unlimited, free access to our Study Lounge. The Study Lounge features a 3:1 student to tutor ratio and is a great place to a) get extra help on the ISEE b) make up material from missed classes and even c) get help on any subject or homework matter even if it’s not ISEE related. The tutors in the Lounge are capable to help in all subjects through physics and calculus! Hours that ISEE students may use the Study Lounge are Saturday (12-1pm, 4-5pm) and Sunday (4-9pm). If students wish to use the Lounge outside of these days, the daily fee is \$79.

**Missed Classes**

When a student misses a class, he or she may make up the material in the Study Lounge on any day that it is open (Sunday-Thursday 4-9pm, Saturday 12-5pm). The instructor will document what material was missed and make it available to the tutor Analysts in the Study Lounge. The student will cover the concepts and complete guided practice problems with the aid of the Study Lounge tutor. If for whatever reason (weather, sickness, etc) a class is cancelled, it will be made up on a date and time agreed upon by the majority of the students in the class.

**Class Materials and Outside Requirements**

All necessary curriculum materials are included. Students will not be allowed to use calculators in the classroom, as the ISEE does not allow calculators. Generally, the instructor will not assign any outside homework except for studying vocabulary flashcards. Of course, outside practice is always encouraged.

**Miscellaneous**

Students will also have access to complimentary drinks and snacks or may bring their own. Phones should be turned off or put on silent. Students should not use computers during class but may use them in the Lounge.

**Payment, Refunds, and Registration**

The tuition for this course is \$700. Payment is due on or before the first day of the class. Should a student need to withdraw from the class, we will pro-rate the refund up until the midway point (December 18th) after which no refund will be offered. Complete this form and submit payment to finalize registration.

**Acknowledgement**

With your signature below, please acknowledge that you understand and agree to our policies stated herein and submit this document with payment on or before December 3, 2011.

Parent’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent’s Name: \_\_\_\_\_ Parent’s Phone: \_\_\_\_\_

Student’s Name: \_\_\_\_\_ Student’s School \_\_\_\_\_